



HODNET PARISH COUNCIL

MINUTES

Of the FULL COUNCIL meeting of Hodnet Parish Council held at the Lyon Hall, Hodnet on Thursday 16th October 2025 at 7.30pm.

Present: Cllrs Alan Cope, Sally Gallivan, Mark Gilbert, John Matthews, John Parker, John Powell, Lin Sherwin, Ross Underwood, Jason Watts, Jayne Charman (Clerk).
Members of the public: 0

25/113 Welcome, Apologies and reasons for Absence – No apologies

25/114 Appointments - None

25/115 Declaration of Interest – None

25/116 Public Session – No members of the public present

25/117 Minutes from previous meeting –

The Minutes from the full council meeting on 4th September 2025 were considered for Approval. It was Proposed by Cllr Cope, Seconded by Cllr Gallivan and RESOLVED to APPROVE the minutes, which were then signed by the Chairman.

25/118 Reports

- a) Clerks Report – To note the Clerks report and that the Clerk had received the external auditor report and certificate and the Notice of Conclusion of Audit had been published on the website and noticeboard as required.
- b) Unitary councillor report - none
- c) Reports from councillors attending meetings or training – no reports

25/119 Finance

a) Payments to note against August/September bank statements

August

PAYEE	AMOUNT	METHOD	AUTHORITY
O2	£14.18	BACS	LG(FP)A 1963 S5
Staff salary (12/8)	£1097.88	BACS	LGA 1972 s112(2)
SSE	£626.15	DD	PCA1957 S112(1)
SSE	£85.49	DD	PCA 1957 S112(1)
SSE	£125.16	DD	PCA 1957 S112(1)
SSE	£6.69	DD	PCA 1957 S112(1)
TOTAL	£1955.55		

September

PAYEE	AMOUNT	METHOD	AUTHORITY
Scribe	£346.80	BACS	LGA 1972 s111
Pnet	£28.68	DD	LGA 1972 S112
O2	£14.18	BACS	LG(FP)A 1963 S5
Lyon Memorial Hall MO157	£20.00	BACS	LGA 1972 S134(4)
SALC	£20.00	BACS	LGA 1972 S143
N Aldritt	£85.00	BACS	Pha 1875 s164
Clerk expenses to 3/9	£48.60	BACS	LGA 1972 S112
Staff salary (12/9)	£1004.09	BACS	LGA 1972 s112(2)
Benbow Brothers	£540.00	BACS	PHA 1875 s164
Highline Electrical	£655.20	BACS	PCA 1957 SS3(1)
Highline Electrical	£248.88	BACS	PCA 1957 SS3(1)
Pnet	£34.44	DD	LGA 1972 S112
SSE	£25.88	DD	PCA 1957 S112(1)
SSE	£484.98	DD	PCA 1957 S112(1)
TOTAL	£3556.73		

b) Receipts to note against August/September bank statements

RECEIPTS	AMOUNT
Interest to 31 st August– 2250	£0.00
Interest to 31 st August - 9243	£55.48
HWMC rent	£56.50
CCLA investment	£365.82
TOTAL	£477.80

RECEIPTS	AMOUNT
Interest to 30 th September – 2250	£0.00
Interest to 30 th September - 9243	£61.16
HWMC rent	£56.50
TOTAL	£117.66

c) Bank reconciliations – August/September – To Approve

August

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£88049.40
Less: Payments to date	£20466.35
Closing balance at 31 st August 2025	£99362.88
Bank balances as at 31st August 2025	
Current Account (6712)	£32810.26
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£66552.62

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Less unpresented cheques	£0.00
TOTAL	£99362.88

September

Balance brought forward from year end 31 st March 2025	£31779.83
Add: Receipts to date	£88167.06
Less: Payments to date	£24023.08
Closing balance at 30 th September 2025	£95923.81
Bank balances as at 30th September 2025	
Current Account (6712)	£29558.91
Business Reserve Account (2250)	£0.00
CIL Deposit Account (9243)	£66364.90
Less unpresented cheques	£0.00
TOTAL	£95923.81

Councillors considered for Approval the bank reconciliation up to the 30th September 2025. It was Proposed by Cllr Watts, Seconded by Cllr Cope and RESOLVED that the bank reconciliation up to the 30th September 2025 be APPROVED.

d) Payments for authorisation and Payment in October 2025

PAYEE	DESCRIPTION	AMOUNT
Staff Salary	Due 12/10/25	£1010.29
Staff expenses to (15/10)	Expenses/reimbursements	£48.60
O2	Sim only contract (DD)	£14.18
PlusNet	Broadband	£34.44
SSE	Oct 25	£
SSE	Oct 25	£
SALC	Conference & training	£61.00
SLCC	Membership	£190.00
PKF Littlejohn LLP	External audit	£252.00
Nobridge Ltd	spraying	£441.00
K&S Landscapes Ltd	Ground maintenance qtr 3	£660.00
Scribe (sept)	Scribe	£42.00
Scribe (Oct)	Scribe	£42.00
Stoke on Tern PC	Ollerton to Peplow costs	£1555.25
TOTAL		£4350.76

The Clerk reported that the wayleave for the Medical Centre had been paid and it was agreed that the Clerk could send this payment to the Lyon Hall.

Councillors considered for Approval payments for October 2025. It was Proposed by Cllr Cope, Seconded by Cllr Underwood and RESOLVED that the payments for October 2025 be APPROVED.

e.) Quarterly budget report/internal checks

Internal checks were carried out by Cllr Sherwin and the quarterly budget report was Discussed. Cllrs were happy with the new format with some revisions to be made to

the next report in regard to the layout of reserves/investments.
Councillors considered the Reports. It was Proposed by Cllr Gilbert, Seconded by Cllr Underwood and RESOLVED to ACCEPT the quarterly budget report.

25/120 Planning Matters

a) Planning – For discussion

i.) Application Reference: 25/03381/FUL

Address: Old Ivy House, Chapel Lane, Hopton, Market Drayton

Proposed: Erection of single storey rear extension, garage bay, garden room/home office, window in side elevation, replacement gates to driveway

No Comment

ii.) Application Reference: 25/03218/FUL

Address: 4 Church Street, Hodnet, TF9 3NL

Proposed: Replacement windows, installation of a decorative canopy

Support

iii.) Application Reference: 25/03752/LBC (Received after agenda produced)

Address: Hodnet Medical Centre, 18 Drayton Rd, Hodnet

Proposed: Proposed thatch roof repairs, replacement of 3No. windows and minor timber frame repairs.

Support

b) Planning – Decisions for information

i). Application Reference: 25/03001/VAR

Address: 2 School Lane, Marchamley, SY4 5LD

Proposed: Variation of condition 2 attached to planning permission 25/01720/FUL for the erection of replacement utility and treatment plant

Decision: Grant Permission

25/121 Shropshire Together – Cllr Sherwin, Cllr Gallivan and the Clerk gave a summary of the meeting attended regarding Shropshire Together. There was a discussion regarding the signing of the Memorandum of Understanding. It was agreed that there was not yet enough detailed information provided by Shropshire Council to understand exactly how Shropshire Together will work in practice. A vote was taken as to whether to sign the initial Memorandum of Understanding with 5 for signing and 4 for not signing therefore the document will be signed.

25/122 Hodnet Recreation Ground

- Councillors met on the recreation ground to discuss the ROSPA report. It was decided to hold another working party to carry out small jobs required.
- Laurel hedge and netting – It was proposed to remove the hedge, with Cllr Gilbert to speak with the affected residents first.
- Cllr Sherwin to meet contractors for driveway quotes.

25/123 Lyon Hall carpark

- Two further quotes received with one not able to take waste away. Cllr Gilbert to liaise with the chosen contractor to carry out.
- Three disabled parking/blue badge holder only signs (two requiring metal post) required.

25/124 Hodnet Social Club

- Agreed that payments would increase from 1st January over 10 payments monthly.

25/125 Ollerton to Peplow Enquiry

- Update was provided to councillors in correspondence with the final agreed amount to be paid to Stoke on Tern PC in October.

25/126 Highways and Environmental

- Cllr Gilbert raised further issues of speed in Marchamley. It was Proposed by Cllr Underwood, Seconded by Cllr Powell and unanimously agreed to get quotes for moveable VAS signs that can record speed data.

25/127 Street Lighting

- The Clerk provided details of the price quoted by the current electric supplier – It was Agreed to proceed and stay with SSE.

25/128 Correspondence

- a). Weekly briefings SALC
- b.) Fraud Bulletins
- c.) On the Beat Newsletter (sent via email attachment only)
- d.) Area committee review notes
- e.) Shropshire Council parking tariffs
- f.) External audit report – noted that Notice has been displayed as per legislation
- g.) Shropshire Together Memorandum of Understanding
- h.) Summary of points – Peplow bridleway enquiry & costs

25/129 Parish Matters

- It was agreed that the parish council would fund the Christmas tree and remembrance wreath as in previous years.

25/130 Items for future agendas – None

There being no other business, the Chairman declared the meeting closed at 9.05pm

Approval of the Minutes from the meeting held on 16th October 2025.

Minutes accepted and approved by Hodnet Parish Council at a meeting held on Thursday 27th November 2025.

Signed by the Chairman.....


